

Dear Parents and Guardians,

As part of our ongoing pen pal exchange with St. Andrews Primary School, we are excited to inform you that the children have been given a special homework assignment in the spirit of the upcoming festive season.

For their homework, students are asked to write a letter/short note to their pen pals from St. Andrews Primary School. The letter will be included in a Christmas card and will express their excitement about Christmas, sharing a bit about how they celebrate this special time of year with their family. The letter can be simple, warm, and festive—allowing the children to practice both their writing and creativity while learning more about their pen pals' traditions and experiences.

Here are a few points to guide the children in their writing:

- **Introduce themselves** and mention something about their school or local area.
- **Share their excitement** about Christmas, including traditions, special activities, or any fun plans they have.
- **Express good wishes** for the holiday season to their pen pal.

Please ensure that the letters are completed and ready to be brought to school by Wednesday 10th December. We will be including these letters in the Christmas cards that will be exchanged between the two schools.

We're looking forward to seeing the children's creativity shine as they participate in this wonderful tradition!

If you have any questions or need further information, please don't hesitate to contact me.

Warm regards,

Mr Yates