

All Saints C.E. Primary School

Admissions Policy for Nursery Class

All 3 and 4 year old children are eligible for the universal entitlement to free early education of up to 15 hours a week during term time. Universal entitlement at All Saints is defined as being offered either a PT1 place (Monday & Tuesday all day 8.45am to 3.20pm and Wednesday morning 8.45am to 11.30am) or a PT2 place (Wednesday afternoon 1.00pm to 3.20pm and Thursday & Friday all day 8.45am to 3.20pm).

Some children will be eligible for extended childcare. The Extended Free Entitlement (EFE) is up to 30 hours a week term time. The eligibility criteria outlined below will apply. Extended Free Entitlement at All Saints is defined as being offered a FT Place (Monday to Friday 8.45am to 11.30am & 12.30pm to 3.20pm). Any additional childcare requirements outside of these hours, **including lunchtime cover** if this is required, will be chargeable (£3.00 per day, £15.00 a week in monthly instalments from September to June using cashless bank payment system).

Extended Free Childcare Entitlement

At All Saints we are able to offer a proportion of free extended childcare places. Eligibility criteria:

Both parents must be working (or the sole parent is working in a lone parent family), and each parent earns a weekly minimum equivalent to 16 hours at national minimum wage or living wage, and less than £100,000 per year. If parents do not qualify for EFE there will be a charge of £80.00 per week. **Working** will include employed and self-employed persons. Please check current eligibility criteria.

- **Families where one parent does not work (or neither parent works) will not be eligible for these additional hours.**
- Both parents are employed but one parent is temporarily away from the workplace.
- One parent is employed and one parent has substantial caring responsibilities based on specific benefits received for caring; or one parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits.
- Please check your eligibility and apply at www.childcarechoices.gov.uk – please note this must be done in the term before your child is due to start Nursery.

Application Process

- **Any person with parental responsibility** may enter their child's name on the Nursery list for consideration for a place in the Nursery class at All Saints C.E. Primary School.
- Children have to be 3 years of age to enter our Nursery class provision. This will usually be in the Autumn Term following their 3rd birthday. However, children may be admitted on a full or part-time basis (universal offer) throughout the year if places are available.
- Formal offers of places will be sent out before Easter, along with application forms and these must be returned together with your child's original birth certificate (a photocopy will be taken at the office and returned to parents immediately) and a proof of address. **Failure to bring an original birth certificate into the school office will result in your child's application being rejected.**

VERY IMPORTANT - Attendance at our Nursery class does not guarantee a place in the school's Reception class.